Our First Right, Inc.

Board Meeting Minutes **Revision: 1**

Meeting Date: 2 JAN 2020 **Date: 9 FEB 2020**

Present:
Dixie Egan, Charles Garrett, Jim Harrison, Bill Hosey, Erin Lea, Eric Rangell

Absent:
Johnny B. Mikel, Daniel New, Jenn Perry, Keith Broaders

The meeting was called to order by Erin Lea at 8:10pm CST.
The minutes of the meeting of 17 October 2019 were read.
Corrections and amendments to prior board meeting minutes: None
A motion was made to accept the minutes and they were accepted.

Completed Items

Date	Subject	Discussion	Actions needed	Assigned to	Follow-up
2 JAN 2020	**Election of officers**	Erin Lea stepped down as President, having served for 1 year. Bill Hosey was nominated for President and accepted the nomination. Bill was unanimously approved as President. Dixie Egan was nominated for Vice President and accepted the nomination. Dixie was unanimously approved as Vice President.	N/A	N/A	N/A

New and Unfinished Items

Date	Subject	Discussion	Actions needed	Assigned to	Follow-up
2 JAN 2020	**Open Positions**	There was discussion of whether a Treasurer is needed at this point in time, and the consensus was that it is not needed right away. However, we are looking for people with experience in fundraising and grant writing, as well as a national spokesperson.	Search for candidates	All	Each board meeting
2 JAN 2020	**Frequency of board meetings**	There is a desire to have board meetings at least bi-monthly in order to have more consistent follow-up. Inactive board members will be contacted regarding their continued participation.	Communicate meeting announcements	Bill and Dixie to contact all board members	March 2020
2 JAN 2020	**Website**	Joe Sager has had unexpected issues which delayed delivery of the new website.	Follow up call with Joe	Bill	Status update at next meeting
2 JAN 2020	**Delaware Registered Agent**	Eric has access to the portal and will file the Franchise Tax report due March 1.	Complete filing of report.	Eric	Status update at next meeting
2 JAN 2020	**Paypal account**	A business account requires a lot of documentation. A new email account should be set up for it when the new website is available. Continue pursuing this and investigate alternatives to current bank account.	Strategic Planning Committee to follow up.	Strategic Planning Committee	Status update at next meeting
2 JAN 2020	**Donor management system**	Research DonorBox.org and GoFundMe. Look into options for setting it up from Facebook.	Talk with Jenn about what's possible	Strategic Planning Committee	Status update at next meeting
2 JAN 2020	**Member communications**	The new website should have ConstantContact and/or Mailchimp accounts available.	Discuss with Joe Sager	Strategic Planning Committee	Status update at next meeting
2 JAN 2020	**Financial Report**	See attachment to minutes.	Dixie will continue to provide.	Dixie	Update at each board meeting.

Our First Right Balance Sheet 12/31/2019

Prepared by: ***Dixie Egan***
Prepared for: ***OFR Board of Directors***
Report Creation Date: 01/02/2020 10:59:44 AM GMT
GnuCash 3.1

Assets			
Checking - Reserve for Taxes			$100.00
General Checking Acct - Bank of the West			$89.49
Total Assets			**$189.49**
Liabilities			
Accounts Payable			$398.81
Total Liabilities			**$398.81**
Equity			
Retained Losses			**$209.32**
Total Equity			**$(209.32)**
Total Liabilities & Equity			**$189.49**

Our First Right, Inc. Profit & Loss For Period Covering 01/01/2019 to 12/31/2019

Revenues	
Donations	$929.35
Other Income	$108.87
Total Revenue	**$1,038.22**

Expenses	
Bank & PayPal Charges	$25.67
Legal & Professional Fees	$490.00
Shipping & Postage	$9.00
Web Hosting	$409.85
Website Creation	$400.00
Total Expenses	**$1,334.52**
Net loss for Period	$296.30

There being no further business, the meeting was adjourned at 8:46pm CST

Respectfully submitted,

Eric Rangell, Secretary